



IMMS Research Internship Application

Thank you for your interest in the Research Internship with the Institute for Marine Mammal Studies. Your submission of this application signifies that you have read and are able to comply with the following conditions. Interns must be:

- 18 years or older.
- A recent graduate or actively pursuing a college degree in the sciences.
- Willing to accept the internship as an unpaid position.
- Able to commit to a minimum of at least 12 weeks, 40 hours a week.
- Available to work weekdays, weekends, and holidays.
- Able to work long hours on your feet, and work outside in extreme conditions.
- Able to maintain a positive attitude, good work ethic, sense of responsibility, and a strong willingness to learn.
- Financially stable enough to obtain housing and transportation, though IMMS staff will do their best to assist you in making arrangements.
- Able to comply with IMMS rules and regulations.

To apply, please send the following documents to researchintern@imms.org with “Research Internship” in the subject line:

- ___ **IMMS Research Internship Application**
- ___ **Full resume** - Include computer skills and proficiencies, volunteer experience, and/or other accomplishments.
- ___ **Two letters of recommendation**—Provide at least one academic, and one work/volunteer related letter if applicable. Letters may be emailed by the applicant or the person writing the recommendation letter.
- ___ **A one to two-page statement of interest** - describe your background, pertinent experiences and interests, accomplishments, and how this Internship will benefit you. Also address the questions at the bottom of the application. If you believe you may have difficulty complying with one or more of the required duties or responsibilities due to a physical limitation or other reason, please address these concerns in the statement of interest.
- ___ **A copy of your current college transcript**— this can be an unofficial copy.

Documents must be in one of the following formats - PDF, .doc, .docx, and must be submitted together, with the exception for the recommendation letters, with your first and last name and the date in the file name. Ex)

2010Aug_Jane_Doe_Resume, 2010Aug_Jane_Doe_Statement,
2010Aug_Jane_Doe_Transcript

This is an unpaid position and interns are responsible for their own housing and transportation. Once accepted, IMMS staff will be able to assist Interns in suggesting suitable housing options and locations.

Interns work Mon - Fri from 8:30am to 4:30pm and are required to participate in all boat trips which include extended work hours and occur on random days each week.

For more information about eligibility, duties, and responsibilities, please visit our website at www.imms.org/internship.php

If you are applying to multiple internships at IMMS, please check the boxes for each internship applied to.

Please Note: separate application packet must be turned in for each department

___ Research ___ Animal Training ___ Education



IMMS Research Internship Application

First Name: _____ Last Name: _____ Date: _____

Phone Number: _____ Cell Number: _____

Email Address: _____

Current Mailing Address: _____

Permanent Address: _____

Are you 18 years old or older: YES ___ NO ___

Currently enrolled as (check): Freshmen ___ Sophomore ___ Junior ___ Senior ___ Graduate ___ Other: _____

What degree are you working toward/have you earned? _____

If selected will you be receiving college credit for this internship? YES ___ NO ___

-If yes, please include your requirements for earning credit (journal, presentation, etc) in the section below.

-Intern is responsible for making all arrangements to receive college credit.

-Interns can not carry out a project at this time.

How did you hear about the IMMS Research Internship? _____

Application Periods

Please indicate your 12 week preference from the drop down box below for start and end dates for the internship . If either date works for you, select 1st choice for both dates. If you are not available for one of the dates, select N/A. The dates below are flexible within one to two weeks.

Winter/Spring (January-May) <u>Deadline to Apply: Nov 1</u>		Summer (May - August) <u>Deadline to Apply: Mar 1</u>		Fall (August - December) <u>Deadline to Apply: Jun 1</u>	
Dates	Preference	Dates	Preference	Dates	Preference
1/8/18 - 3/30/18		5/7/18 - 7/27/18		8/6/18 - 10/26/18	
3/5/18 - 5/25/18		6/4/18 - 8/24/18		9/24/18 - 12/4/18	

Comments:

Please answer the following questions in your statement.

1. Why are you applying for the Marine Mammal Internship?
2. What are your opinions about marine mammals under human care?
3. Are you willing to participate in physically demanding situations that may require heavy lifting and working in extreme conditions? If no, please explain.
4. Are you willing to work on weekends and holidays? If no, please explain.